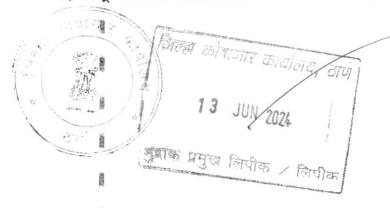


महाराष्ट्र MAHARASHTRA

**①** 2024 **①** 

04AB 798884



THIS STAMP PAPER IS AN INTEGRAL PART OF ACREMENT WITH SOSHAASAI BUSINESS ROFMS PHYATE LIMITED AND PRACHYAT PHAVIN CALWANI, CHAIRMAN AND MANACING DIRECTOR WITH EFFECT FROM AUGUST 19, 2024



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<b>्रिक्टल विको गोदव</b> ही अनुःकमांकः	49898 हिनोक
२. दरताचा प्राज्ञर	Par 2
३. दस्त नींदणी काणार आहेत का?	होय / नाही
४. भिळफानेचे थोडक्यात वर्णन –	Seshaasai Business Forms Pvt. Lid.
५.मुद्रांक िकत ष्रणाऱ्यांचे नाव	Seshaasai Business FUTHILE ESTATE, 9. LALWANI INDUSTRIAL ESTATE, 9. LALWANI PROPERTY WADALA (WEST).
६. दुसन्या एक्षकाराचे नाव	9. LALWANI INDUSTRIAL ES WEST). 14. KATRAK ROAD, WADALA (WEST). MUMBAI-400 031.
७.इस्ते अलन्याय स्वांचे साल, परता य सरी	Ashot
८. मुद्राक भुल्य राज्यम	100
९.णस्थानाधारक महोक विकेत्साची तस्त व परवास क्रमीत ोच मुझीक विकीचे जिकाण/ परवा	रामदास कि महारन्वर परवाना क. १००१०२८ ए-४८/१०, सेवटर-२१, तुर्भ नगी मुंबई ४०० ३०६

#### AGREEMENT WITH CHAIRMAN AND MANAGING DIRECTOR

Effective from August 19, 2024

An agreement made this 19th day of August 2024

#### **BETWEEN**

Seshaasai Business Forms Private Limited, a private limited company incorporated under the Indian Companies Act, 1956 and having its Registered Office at 9, Lalwani Industrial Estate 14, Katrak Road, Wadala (West) Mumbai – 400 031, Maharashtra India hereinafter referred to as "the Company" (which expression shall unless it be repugnant to the meaning or context thereof mean and include its successors and assigns) of the One Part;

AND

Shri Pragnyat Pravin Lalwani (DIN 01870792), residing at 4/193, Vijay Niwas, Station Road, R A Kidwaal Road, Wadala West, Mumbai — 400 031, Maharashtra, India, hereinafter referred to as the "CHAIRMAN AND MANAGING DIRECTOR" of the Other Part;

WHEREAS Shri Pragnyat Pravin Lalwani is eligible for appointment as the Chairman and Managing Director for a term of five years w.e.f. August 19, 2024, in terms of the provisions of section 196, 197 & 203 and schedule V to the Companies Act, 2013 and Rules made thereunder;

AND WHEREAS the Board of Directors at its meeting held on August 19, 2024, appointed Shri Pragnyat Pravin Lalwani as Chairman and Managing Director of the Company for a 5-year term commencing from August 19, 2024 and approved the terms of remuneration at its meeting held on August 19, 2024 and the Managing Director agrees to act as such on the terms and conditions as set out in this agreement, subject to the approval of the shareholders at their General Meeting;

AND WHEREAS the parties are desirous of executing this agreement being these presents;

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

- Subject to the approval of the shareholders in a general meeting, the Company hereby appoints Shri Pragnyat Pravin Lalwani as the Chairman and Managing Director of the Company and the Chairman and Managing Director agrees to act as such for a period of five years with effect from August 19, 2024, on the remuneration and on terms and conditions as hereinafter provided.
- II. The Chairman and Managing Director shall, unless prevented by ill-health, throughout the said term devote his attention and ability to the business affairs of the company and shall perform such duties and exercise such powers as shall from time to time be assigned to or vested in him by the board of directors and shall comply with the orders, directions and regulations from time to time of the board of directors of the company and shall well and faithfully serve the company and use his utmost endeavor to promote the best interest thereof.
- III. The Chairman and Managing Director shall carry out such duties as may be assigned by the board of directors, subject to its supervision and control and he shall also perform such other functions and services as shall from time to time, be entrusted to him by the board of directors.
- IV. Subject to the supervision, directions and control of the board of directors of the company and provisions of the Companies Act, 2013 and the Articles of Association of the Company, the Chairman and Managing Director is hereby entrusted with power of managing the business and affairs of the company. Without prejudice to the general powers hereby conferred upon him and so as not in any way to limit or restrict those powers, it is hereby expressly declared that he shall have the following powers, that is to say, the powers:
  - 1. To enter into, carry out and perform all contracts, agreements, sales and purchases in connection with the company's business and to sign and execute the same;
  - To carry on correspondence;
  - 3. To pass debit and credit vouchers and entries in books of accounts subject to such limits as may be decided upon by the board of directors from time to time;



- To appoint, within such limits of remuneration as may be fixed by the board of directors from time to time, for the management of the business and affairs of the Company, executives, officers and employees and to remove, dismiss, discharge or suspend such executives, officers or employees;
- To draw and sign cheques and otherwise operate upon the banking accounts of the company as may be decided by the board from time to time and to confirm the statement of accounts and to sign and furnish necessary particulars that may be required to be furnished to any bank or banks in relation to such account or accounts;
- To sign and endorse any bills of exchange, hundis, drafts, railway receipts, shipping documents and other negotiable or mercantile documents;
- To accept bills of exchange and drafts drawn on the company by any person or firm or company or any government or public authority or officer to whom the company is or may be indebted or accountable for the amount of such indebtedness or any part thereof;
- To discount any bills of exchange, hundies, drafts, cheques, orders for payment of money or documents or instruments of similar nature in the course of and for the purpose of the company's business;
- To ask, demand, sue for, recover and receive all sums of money, rents, debts, dues, goods, effects
  and things which now or at any time hereafter become due or owing, payable, delivered or
  belonging to the company and to give effectual receipts, releases and other discharges for the same;
- 10. To appoint and sign warrants of authorities or vakalatnamas of any lawyer that may be required in connection with the company's business and to sign all necessary plaints, written statements, appeals, applications, petitions and affidavits and to affirm and declare and sign the same in any court or before any arbitrator or tribunal and with the previous consent of the Chairman, to adjust, settle and compound any accounts, debts and claims by or against the company;
- 11. To refer to arbitration all or any claims or accounts and demands by or against the company;
- 12. To file all necessary documents, returns, forms, applications, statements under various acts and rules, central or state (including but not limited to Companies Act, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Imports laws, etc.) for the time being in force, with any registrar or any other governmental or other authorities;
- 13. To appear before any governmental, whether central or state or public, municipal or local authorities or officers including income-tax or any other tax officer or authorities and represent the company and to file any applications, returns or other statements that may be necessary in connection with company's business;
- 14. To purchase, take on lease, hire or rent any movable or immovable properties required for the purpose of business of the company at such rent, hire charges or consideration and for such period and on such terms and conditions as the managing director may think fit;
- 15. To purchase capital equipment for and on behalf of the company, subject to such ceilings as may be laid down by the board of directors from time to time;
- 16. To attend, vote and otherwise to represent the company and to take part in all meetings held in connection with any other company with which the company is concerned or in relation to any investments of the company and to sign proxies and authorities for the purpose of voting thereat or for any other purpose connected therewith, including voting in all bankruptcy, insolvency and liquidation or other proceedings in which the company may be interested or concerned;
- 17. To deploy and invest surplus funds of the company in financial and other assets, subject to such ceilings and conditions as may be specified by the board of directors from time to time;
- 18. To insure and keep insured the company's premises, buildings, and all other properties and assets of the company movable or immovable and profits of the company against loss or damage by fire and other risks to such amount and for such period, as the Chairman and Managing Director may deem proper in the interest of the company;

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- 19. To operate upon accounts, current, cash credit, overdraft, fixed or otherwise with any bank or bankers, merchant or merchants or with any company, firm or firms, individual or individuals and to pay moneys into and to draw moneys from any such account or accounts from time to time, as the managing director may think fit;
- 20. To appoint and remove and re-appoint bankers, solicitors, advocates, accountants, architects, valuers, engineers, and other experts, consultants and advisers of the company and with such powers and duties and upon such terms as to duration of employment, remuneration or otherwise, as the Chairman and Managing Director may think fit;
- 21. To give loans to the executives, officers or employees of the company, within such limits as may be prescribed by the board of directors from time to time;
- 22. To become parties to and to present for registration on behalf of the company all deeds and instruments of whatsoever nature;
- 23. To delegate such of his powers as can be delegated, to any executives / officers / employees of the company and subject to such limits as the Chairman and Managing Director may deem fit;
- 24. To carry out any resolution of the board of directors;
- 25. And generally to do all acts, deeds and things as may be necessary for and on behalf of the company to all intents and purposes as may be deemed fit and proper by the Chairman and Managing Director;
- V. The Company shall subject to the ceiling limits laid down in section 197 of the Companies Act, 2013 and in accordance with the provisions of schedule V to the Companies Act, 2013, as amended, pay to the Chairman and Managing Director as from August 19, 2024, remuneration for his services as Chairman and Managing Director as under:

#### 1. Salary comprising of

- a. Rupees 1,98,00,000/- per annum, subject to such annual increments / increases as may be decided by the Board of Directors from time to time.
- b. Annual performance incentive including Limit on Performance incentive: Not exceeding five times the fixed salary payable for each financial year, subject to such ceilings as may be set out in the Act, if any, and subject to such ceiling as may be fixed by the Board of Directors from time to time. The amount of performance incentive shall be payable after the annual accounts are approved by the Board of Directors and adopted by the shareholders

## 2. Perquisites

- a. Company's contribution to provident fund and superannuation fund to the extent these either singly or put together are not taxable under the Income-tax Act.
- b. Gratuity at the rate of one month's salary, for each year of service.
- Leave with full pay as per the rules of the company, with encashment of unavailed leave being allowed.
- d. Free furnished residential accommodation with gas, electricity, water and furnishings.
- e. Reimbursement of medical expenses incurred for self and family in India or abroad, including hospitalisation, nursing home and surgical charges and in case of medical treatment abroad, the air-fare and boarding/lodging expenses for patient and attendant.
- f. Reimbursement of actual travelling expenses for proceeding on leave from Mumbai to any place in India and return therefrom once a year in respect of himself and family.
- g. Reimbursement of membership fees for clubs in India or abroad, including any admission / life membership fees.
- h. Personal accident insurance policy in accordance with the scheme applicable to senior



employees.

- i. Cost of insurance cover against the risk of any financial liability or loss because of any error of judgment, or such other reason as may be approved by the board of directors from time to time.
- j. Reimbursement of entertainment expenses incurred in the course of business of the company.
- k. Free use of company's car for company's work as well as for personal purposes along with driver.
- I. Telephone, tele-fax and other communication facilities at Company's cost.
- m. Subject to any statutory ceiling/s, the Chairman and Managing Director may be given any other allowances, perquisites, benefits and facilities as the Board of Directors from time to time may decide.

## 3. Valuation of Perquisites

Perquisites / allowances shall be valued as per Income-tax Rules, wherever applicable, and in the absence of any such rules, shall be valued at actual cost.

#### 4. Minimum Remuneration

In the event of loss or inadequacy of profits in any financial year during the tenure of the appointment, the Chairman and Managing Director shall, subject to the approval of the central government, if required, be paid remuneration by way of salary and perquisites as set out above, as minimum remuneration, subject to restrictions, if any, set out in Schedule V to the Companies Act, 2013, from time to time.

#### 5. Computation of Ceiling

The following shall not be included in the computation of perquisites for the purposes of the ceiling:

- a. Contribution to provident and superannuation funds referred to in para 2(i) above.
- b. Gratuity payable as per para 2(ii), to the extent of half a month's salary for each completed year of service.
- c. Encashment of leave as per para 2(iii) above.

## 6. Other terms

In the event of any change taking place in the relevant laws, rules, schedules, regulations or guidelines or in the event of their being withdrawn, repealed, substituted or differently interpreted at any time hereafter, the board of directors of the company, including committee of the board, if necessary, may revise the terms of remuneration (including minimum remuneration) and perquisites as set out hereinabove and add to, change or delete any of the said terms, if agreed to by the Chairman.

- VI. In the event, the Chairman and Managing Director ceases to be a director of the company for any reason whatsoever, he will cease to be the Managing / Whole-time director of the company.
- VII. If before the expiration of the said term, the tenure of office of the Chairman and Managing Director is determined, the Chairman and Managing Director shall be entitled in accordance with and subject to the provisions of the Companies Act, 2013 in that behalf, to compensation from the company for the loss of office.
- VIII. The Chairman and Managing Director shall be entitled at any time to resign office as Chairman and Managing Director after giving the company at least ninety days' notice in writing in that behalf.
- IX. The Chairman and Managing Director shall be entitled to reimbursement of all expenses, which may be incurred by him for and on behalf of the company.
- X. The Chairman and Managing Director shall not as long as he continues to be the Chairman and Managing Director of the company be liable to retire by rotation, provided that if at any time the number of

directors (including any managing or whole-time directors) as are not subject to retirement by rotation pursuant to section 152(6) of the Companies Act, 2013 shall exceed one-third of the such number of directors as are to be considered for the purpose of retirement by rotation for the time being, then the Chairman and Managing Director or whole-time director to retire shall be determined in the manner laid down in the Articles of Association of the company & as may be decided by the board of directors of the company. In case of re-appointment after retirement by rotation, it will not be considered as break in service.

- XI. The terms and conditions of appointment contained hereinabove may be altered or varied by the board in such manner as it may deem fit and as is acceptable to the Chairman and Managing Director.
- XII. No regulation made by the company in a general meeting or a resolution passed by the board of directors shall invalidate any prior act of the Chairman and Managing Director of the company, which would have been valid if the regulation or resolution had not been made or passed.
- XIII. In the event of any dispute or difference at any time arising between the company and the Chairman and Managing Director in respect of this agreement or the several matters specified herein or with reference to anything out of or incidental thereto, such dispute or difference shall be submitted to and be decided by arbitration of two arbitrators, one to be appointed by each party to the dispute or difference, which arbitrators shall appoint an umpire before taking upon themselves the burden of the reference and this agreement shall be deemed to be submission to the Arbitration and Conciliation Act, 1996 and all the provisions of that Act (except as is hereby expressly varied) shall be deemed to apply to any reference thereunder.
- XIV. The Courts of Mumbai shall have the exclusive jurisdiction over all proceedings arising out of or in connection with this Agreement.

IN WITNESS WHEREOF the Company has caused its Common Seal to be hereunto affixed and the Chairman and Managing Director has hereunto set his hand the day and year first hereinabove written.

THE COMMON SEAL of
SESHASAAI BUSINESS FORMS PRIVATE
LIMITED has hereunto been affixed pursuant
to a resolution of its Board of Directors
dated August 19, 2024

in the presence of and Ms. Manali Siddharth Shah, Company Secretary, who has signed the same in token thereof.

SIGNED AND DELIVERED by the abovenamed Shri Pragnyat Pravin Lalwani, Chairman and Managing Director of the Company.

In presence of Gautam Sampatraj Jain, Whole Time Director, who has signed the same in token thereof. For Seshaasai Business Forms Private Limited

Shri Ganesh Srinivasan [Authorised Signatory]

Ms. Manali Siddharth Shah Company Secretary

Shri Pragnyat Pravin Lalwani Chairman and Managing Director

Shri Gautam Sampatraj Jain Wholetime Director



महाराष्ट्र MAHARASHTRA

**2024** 

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THIS STAMP PAPER IS AN INTEGRAL PART OF AGREEMONT WITH SCHAASAI BUSINESS FORMS PHNATE CIMITOO AND CAUTAM SAMPATRAJ JAIN, WHOLETME IDERECTOR WITH EFFECT FROM AUGUST 19, 2024





# 41-971 Annexure-11

🐫 प्रोक विको गोंदरही अनु. कर्माक 🕟 🏃	५५,७५७ दिनांक
🔾 दस्ताचा प्राहार	Aar Ill
३. दस्त नेंत्रको छत्त्रणार आहत का?	होय / नाही
४. भिलकतीचे भोड'वयात वर्णन –	
५.भुद्रांक िकत येणाऱ्यांचे नाव	Seshaasai Business Forms Pvt. Ltd.
६. दुसऱ्या पणका गचे नाव	9, LALWANI INDUSTRIALA (WEST).
७.इस्ते असल्याः न्यांः नाव, पतः य ः ही	MUMBAL-400 031.
८. मुद्रांक शुल्क रक्कम	100
९.परवानाबारळ मृदोतः । कत्याची अक्त ब परवाना का कि वर्षेत्र ग <b>ीक बि</b> ह्य के शिकाण/ पत्ता	रामदास कि। महारनवर परवास क. १७०१०२८ ए-५८/१०, मेक्स-२१, तो पर्वो मुंबो ४०० ७०६

### AGREEMENT WITH WHOLETIME DIRECTOR

Effective from August 19, 2024

An Agreement made this 19th day of August 2024

#### **BETWEEN**

Seshaasai Business Forms Private Limited, a private limited company incorporated under the Indian Companies Act, 1956 and having its Registered Office at 9, Lalwani Industrial Estate 14, Katrak Road, Wadala (West) Mumbai – 400 031, Maharashtra India hereinafter referred to as "the Company" (which expression shall unless it be repugnant to the meaning or context thereof mean and include its successors and assigns) of the One Part;

AND

**Shri Gautam Sampatraj Jain** (DIN 02060629), residing at 4/193, Suchandra Plot No. G-21, Sector-20, Belapur Gavthan, Navi Mumbai – 400 614, Maharashtra, India, hereinafter referred to as the "**Wholetime Director**" of the Other Part:

AND WHEREAS the Board of Directors at its meeting held on August 19, 2024, appointed Shri Gautam Sampatraj Jain as Wholetime Director of the Company for a 5-year term commencing from August 19, 2024 and approved the terms of remuneration at its meeting held on August 19, 2024 and the Wholetime Director agrees to act as such on the terms mentioned below on the terms and conditions as set out in this agreement, subject to the approval of the shareholders at their General Meeting.;

NOW THEREFORE IT IS HEREBY AGREED by and between the parties as follows:

- I. Subject to the approval of the shareholders in a general meeting, the Company hereby appoints Mr. Gautam Sampatraj Jain as Whole-time Director and Mr. Gautam Sampatraj Jain agrees to act as a Whole-time Director of the Company for a period of five years with effect from August 19, 2024, on the remuneration and on terms and conditions as hereinafter provided.
- II. Mr. Gautam Sampatraj Jain shall be responsible for managing the affairs of the Company including its group companies subject to the supervision and guidance of the Managing Director of the Company.
- III. With effect from August 19, 2024, the remuneration payable to Mr. Gautam Sampatraj Jain, Wholetime Director for his term of office shall be as follows:
  - A. Salarv:

₹ 1,98,00,000/- per annum, subject to such annual increments as the Board may determine from time to time on the recommendation of the Nomination and Remuneration Committee.

# B. Perquisites:

- House Rent Allowance: subject to such annual increments as the Board may determine from time to time on the recommendation of the Nomination and Remuneration Committee.
- Education Allowance: subject to such annual increments as the Board may determine from time to time on the recommendation of the Nomination and Remuneration Committee.
- iii. Bonus/Ex-gratia: subject to such annual increments as the Board may determine from time to time on the recommendation of the Nomination and Remuneration Committee.
- iv. Leave Travel Allowance: as may be determined by the Board from time to time on the recommendation of the Nomination and Remuneration Committee.
- v. Mediclaim: Contribution to the group mediclaim policy for his and his family under the Group Mediclaim Policy (subject to such annual increments as may be determined from time to time by the board on the recommendation of the Nomination and Remuneration Committee). For the purpose of above perquisites, family means spouse and dependent children.
- vi. Use of Company car and Telephone: Provision of Car with driver for use on Company's business and telephone, telex and other communication facilities at residence (including payment for local calls and long distance calls).

- vii. Retirement Benefits (PF/FPF and Gratuity): Contribution to Provident Fund and Gratuity fund will be as per the rules of the Company.
- viii. Company Bonus Plan: as may be determined by the board and subject to such annual increments as the Board may determine from time to time on the recommendation of the Nomination and Remuneration Committee.
- ix. Cost of insurance cover against the risk of any financial liability or loss because of any error of judgment, or such other reason as may be approved by the board of directors from time to time.

Perquisites at Sr. Nos. (vi) and (vii) above shall not be included in the computation of the ceiling on remuneration or perquisites aforesaid.

Mr. Gautam Sampatraj Jain will not be entitled to sitting fees for attending meetings of the Board of Directors or committees thereof.

- C. Minimum remuneration: Where in any financial year, during the currency of tenure of the Whole-time Director, the Company has no profits or its profits are inadequate, the Company will pay his remuneration in accordance with the provisions of Section II of Part II of Schedule V of the Companies Act, 2013, as may be amended from time to time;
- D. The Board of Directors of the Company on the recommendation of the Nomination & Remuneration committee shall be authorised and empowered to make such improvements/increments in the terms of remuneration to Wholetime Director as may become permissible under Schedule V to the Companies Act, 2013, or by way of Government guidelines or instructions, so long as remuneration of the Wholetime Director is not in excess of the maximum permissible under the relevant law, rules, regulations guidelines or instructions as may be promulgated or issued after August 19, 2024.
- E. During the period of this Agreement, the Wholetime Director shall not without the previous consent in writing of the Company, directly or indirectly, involve himself as Wholetime Director/ Wholetime Partner/Working Partner of any other organization other than the group companies/ body corporates.
- F. If the Wholetime Director shall at any time be prevented by ill health or accident from performing his duties hereunder, shall inform the Company and supply it with such details as it may reasonably require.
- G. The employment of the Wholetime Director under this Agreement shall forthwith determine if she shall become insolvent or makes any composition or arrangement with his creditors or shall cease to be a Director of the Company.
- H. Notwithstanding anything to the contrary contained, either parties of this Agreement shall be entitled to determine this Agreement by giving not less than 180 days' notice in writing in that behalf and on the expiry of the period of such notice this Agreement shall stand terminated. In lieu of the said 180 days' notice, the party may pay to the other an amount equal to a salary for six months for the time being mentioned under Clause 3 hereof or any revision to salary that may take place, being the current remuneration paid to the Wholetime Director.
- 1. The Company may compensate the Wholetime Director, by way of compensation for loss of office, or as consideration for retirement from office or in connection with such loss or retirement, subject to the provisions of Section 202 of the Companies Act, 2013 provided that such payment made to the Wholetime Director shall not exceed the remuneration which she would have earned if she had been in office for the unexpired residue of his term or for three years whichever is shorter.
- J. The Wholetime Director shall, unless prevented by ill health or disability throughout the said term devote adequate time, attention and abilities to the business of the company, and in all respects conform to and comply with the directions given and regulations made by the Board and she shall well and faithfully serve the Company and use his best endeavours to promote the interest of the Company.





- K. This Amendment Agreement shall become effective and binding on the Parties on and from the Execution Date and shall continue in full force and effect until the earliest of any of the following events:
  - Termination by mutual written agreement of all the parties;
  - ii) Cessation or completion of the current term of the Whole-time Director;
- L. In the event of any dispute or difference at any time arising between the company and the managing director in respect of this agreement or the several matters specified herein or with reference to anything out of or incidental thereto, such dispute or difference shall be submitted to and be decided by arbitration of two arbitrators, one to be appointed by each party to the dispute or difference, which arbitrators shall appoint an umpire before taking upon themselves the burden of the reference and this agreement shall be deemed to be submission to the Arbitration and Conciliation Act, 1996 and all the provisions of that Act (except as is hereby expressly varied) shall be deemed to apply to any reference thereunder.
- M. The Courts of Mumbai shall have the exclusive jurisdiction over all proceedings arising out of or in connection with this Agreement.
- N. Subject to the supervision, directions and control of the board of directors of the company and provisions of the Companies Act, 2013 and the Articles of Association of the Company, the Wholetime Director is hereby entrusted with powers as listed below. Without prejudice to the general powers hereby conferred upon him and so as not in any way to limit or restrict those powers, it is hereby expressly declared that he shall have the following powers, that is to say, the powers:
  - a. To appoint and sign warrants of authorities or vakalatnamas of any lawyer that may be required in connection with the company's business and to sign all necessary plaints, written statements, appeals, applications, petitions and affidavits and to affirm and declare and sign the same in any court or before any arbitrator or tribunal and with the previous consent of the Chairman, to adjust, settle and compound any accounts, debts and claims by or against the company;
  - a. To appear before any governmental, whether central or state or public, municipal or local authorities or officers including income-tax or any other tax officer or authorities and represent the company and to file any applications, returns or other statements that may be necessary in connection with company's business;
  - b. To purchase, take on lease, hire or rent any movable or immovable properties required for the purpose of business of the company at such rent, hire charges or consideration and for such period and on such terms and conditions as the managing director may think fit:
  - c. To purchase capital equipment for and on behalf of the company, subject to such ceilings as may be laid down by the board of directors from time to time;
  - d. To insure and keep insured the company's premises, buildings, and all other properties and assets of the company movable or immovable and profits of the company against loss or damage by fire and other risks to such amount and for such period, as the Managing Director may deem proper in the interest of the company;
  - e. To operate upon accounts, current, cash credit, overdraft, fixed or otherwise with any bank or bankers, merchant or merchants or with any company, firm or firms, individual or individuals and to pay moneys into and to draw moneys from any such account or accounts from time to time, as the managing director may think fit:
  - f. To appoint and remove and re-appoint bankers, solicitors, advocates, accountants, architects, valuers, engineers, and other experts, consultants and advisers of the company and with such powers and duties and upon such terms as to duration of employment, remuneration or otherwise, as the managing director may think fit;
  - g. To give loans to the executives, officers or employees of the company, within such limits as may be prescribed by the board of directors from time to time;
  - h. To become parties to and to present for registration on behalf of the company all deeds and instruments of whatsoever nature;

- To delegate such of his powers as can be delegated, to any executives / officers / employees of the company and subject to such limits as the managing director may deem fit;
- j. To carry out any resolution of the board of directors;
- k. To sign and endorse any bills of exchange, hundis, drafts, railway receipts, shipping documents and other negotiable or mercantile documents;
- To accept bills of exchange and drafts drawn on the company by any person or firm or company or any government or public authority or officer to whom the company is or may be indebted or accountable for the amount of such indebtedness or any part thereof;
- m. To discount any bills of exchange, hundies, drafts, cheques, orders for payment of money or documents or instruments of similar nature in the course of and for the purpose of the company's business;
- n. To ask, demand, sue for, recover and receive all sums of money, rents, debts, dues, goods, effects and things which now or at any time hereafter become due or owing, payable, delivered or belonging to the company and to give effectual receipts, releases and other discharges for the same;
- o. To appoint and sign warrants of authorities or vakalatnamas of any lawyer that may be required in connection with the company's business and to sign all necessary plaints, written statements, appeals, applications, petitions and affidavits and to affirm and declare and sign the same in any court or before any arbitrator or tribunal and with the previous consent of the Chairman, to adjust, settle and compound any accounts, debts and claims by or against the company;
- p. To deploy and invest surplus funds of the company in financial and other assets, subject to such ceilings and conditions as may be specified by the board of directors from time to time;

IN WITNESS WHEREOF the Company has caused its Common Seal to be hereunto affixed and the Wholetime Director has hereunto set his hand the day and year first hereinabove written.

THE COMMON SEAL of Seshaasai Business Forms Private Limited has hereunto been affixed pursuant to a resolution of its Board of

Directors dated August 19, 2024

in the presence of Ms. Manali Siddharth Shah, Company Secretary, who has signed the same in token thereof.

SIGNED AND DELIVERED by the abovenamed Mr. Gautam Sampatraj Jain, Whole time Director of the Company.

In presence of Pragnyat Pravin Lalwani, Managing Director, who has signed the same in token thereof. For Seshaasai Business Forms Private

Limited

Shri Ganesh Srinivasan [Authorised Signatory]

Ms. Manali Siddharth Shah

Company Secretary

Mr. Gautam Sampatraj Jain Whole time Director

Pragnyat Pravin Lalwani Chairman and Managing Director